

SECTION 6

INTERESTED PARTY RESPONSE

6.1. Introduction

Interested parties may respond to all or portions of this RFI. Responses should be a detailed, concise, delineation of functionality and services to satisfy the State's need for information as stated in the RFI.

There is no intent to limit the inclusion of relevant information; however, responses should not be buried in extraneous material.

6.2. Response Content

The response shall consist of three parts as follows:

Part One – Email Cover Letter

Part Two – Response to Proposed Environment (Section 4)

Part Three -- Response to Specific Issues (Section 5)

6.2.1. Cover Letter

The State requires all responses to contain an email cover letter from an authorized representative. The title and contact information of the individual should be as indicated in RFI Section 2.

6.2.2. Response Format

6.2.2.1. Sections 4 and 5

Copies of Sections 4 and 5 shall be included and used as the format for responding. Hard copies will not be provided. Electronic copies of these sections, in Word format, may be obtained from the **CALNET II homepage** at www.dgs.ca.gov/td. Click on Network Services.

Please identify any alternatives or exceptions that the State should consider to the proposed environment in Section 4. The responses to Section 4 should follow the order of that section.

Respondents shall provide their responses following each question in Section 5 by expanding the space between questions, as needed, in order to provide an adequate response space.

All responses shall be submitted in an email as attachments in MS Word. A confirmation email will be sent upon receipt of each RFI response.

6.2.2.2. Additional Information

If interested parties have additional information that may help the State understand or clarify their response, please provide such information as an appendix. Please do not provide marketing material.